

STORMWATER POLLUTION PREVENTION PLAN (SWP2 PLAN)

Check List for Ready-Mixed Concrete and Similar Plants

- _____ 1. Is there a title page or equivalent indicating the company name, facility name, facility location and a date when the SWP2 Plan was written or last updated?
- _____ 2. Does the SWP2 Plan contain the required signed certification statement?
- _____ 3. It is suggested that the SWP2 Plan contain a Table of Contents to help employees find information quickly.
- _____ 4. Does the SWP2 Plan include a Statement of Purpose/Objectives?
- _____ 5. Does the SWP2 Plan indicate who is on the Stormwater Pollution Prevention Team by name or position and the responsibilities of each member?
- _____ 6. Does the SWP2 Plan provide a brief description of the facility?
- _____ 7. Does the SWP2 Plan provide at least two maps showing 1) the location of the facility within the city or other recognizable road identities and 2) major parts of the facility?
- _____ 8. Does the SWP2 Plan identify the major potential stormwater pollution sources and the type of storage?
- _____ 9. Is there a brief description of the SWP2 Plan inspections procedure? How often (quarterly and annually required), and after inclement weather which may affect the pollution controls.
- _____ 10. Is there a brief description of employee training procedures including training existing employees and new hires and subjects to be discussed?
- _____ 11. Does the SWP2 Plan discuss spills and have contact telephone numbers for company, local, state and federal (if needed) contacts in case of emergencies, major spills, etc.?
- _____ 12. Does the SWP2 Plan contain Material Safety Data Sheets for the admixture chemicals showing proper storage and disposal procedures?
- _____ 13. It is suggested that there be a form available to record inspections conducted including when, results and responses/corrective action measures. Written confirmation of adequate and appropriate inspections and corrective actions is required.
- _____ 14. It is suggested that a form be available to record training conducted including when, where, and who attended. Written confirmation of adequate and appropriate training is required.
- _____ 15. All training and inspection reports and corrective action reports should be kept on-site in the Appendix of the SWP2 Plan as proof that the SWP2 Plan is being properly implemented.
- _____ 16. A copy of the current Kansas Water Pollution Control permit and the Discharge Monitoring Report should be kept on-site in the Appendix of the SWP2 Plan. Copies of the Discharge Monitoring Reports sent to KDHE are required to be available for inspection by KDHE or EPA upon request.